

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
WORK SESSION  
MONDAY, OCTOBER 20, 2014– 6:00 P.M.  
CITY HALL**

**MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; COUNCILMEMBERS: JIM WINDHAM; TERRY SMITH; SARAH DAVIS; GEORGE HOLT; DAVID EADY; LYN PACE WAS NOT IN ATTENDANCE**

**OTHERS PRESENT: Bob Schwartz, City Manager; Lauran Willis, City Clerk; Dave Harvey, Police Chief; Jody Reid, Utility Superintendent; Robert Jordan; Hoyt and LaTrelle Oliver, Mike and Cheryl Ready, Perry Hiott with GMA; Kendra Mayfield**

The meeting was called to order by the Honorable Jerry D. Roseberry, Mayor

**Honorary Councilmember**

Mayor Roseberry announced the Honorary Councilmember for October is Ms. Vivian Harris. Ms. Harris was unable to attend tonight's meeting. She will join council for the November business meeting.

**Downtown Development Authority**

Mr. Perry Hiott, Director, Community Development, Georgia Municipal Association discussed the possibility of activating a Downtown Development Authority defining the purpose of a DDA and explaining the state laws and requirements for establishing a DDA.

**Engineering Projects Update**

City Engineer Robert Jordan gave a detailed status report on the following projects. (a) City Boundary Survey and Markers. (b) Moore Street Sidewalk. (c) North Emory Street Sidewalk. (d) George Street Park drainage. (e) East Clark Street preliminary plans.

**Georgia Recreational Trails Grant Program**

City Manager Bob Schwartz presented a map and cost estimate for five possible projects for extending the city trails. Bob advised the deadline for submitting the trail grant request is November 26, 2014. After discussion the consensus was to proceed with a resolution request at the November business meeting for a grant request for project 1- Richardson to Collingsworth with estimated cost of \$49,000; project 2 - Collingsworth to Coke Street with estimated cost of \$18,000 and 4 - George Street with estimated cost of \$61,000.

**Report on City Archives**

This item was tabled for a later date.

**Tree Board Appointment**

The Tree Board request that the Mayor appoint and council approve Ms. Andrea O'Toole, Bonnell Street, to fill one of the two vacancies on the Tree Board. This item will be moved to the business meeting on November 3, 2014 for a vote.

**Resolution for Bill Murdy**

Cheryl Ready presented a draft of a sign and announced the Tree Board will have a recommendation on a Resolution to name the arboretum at George Street Park "The William Murdy Arboretum at George Street Park" in honor of former Dean and Mayor Bill Murdy. The plan is to display the sign as part of the

2015 Arbor Day celebration. The Tree Board requested the Mayor and council adopt a Resolution for the William Murdy Arboretum. There being no objections this item will be presented at the November 3, 2014 business meeting for a vote.

#### **Employee Appreciation Dinner**

There was discussion of a location and timing for the annual employee's appreciation dinner. There being no objections this item will be presented at the November 3, 2014 business meeting for a vote.

#### **LMIG**

City manager Bob Schwartz presented a preliminary list of streets to be resurfaced with state LMIG funds in 2015. After discussion it was decided to list the two streets in the worst condition which are Coke Street and Cindy Court. This item will be presented at the November 3, 2014 business meeting for a vote.

#### **Whatcoat Street**

Councilmember Jim Windham presented a development plan and a total cost of \$148,150 for Whatcoat Street. After much discussion it was agreed to request the city engineer draft a plan to include lighting and a design with the sidewalk next to the curb and an additional plan with moving the sidewalk away from the curb and adding a tree line.

#### **City Entrance Signs**

Councilmember David Eady and Jim Windham presented several alternatives for replacing the city entrance signs. The consensus was for more discussion at a future meeting.

#### **Parks Maintenance**

There was some discussion regarding how to maintain the existing and any future parks. Jody Reid Utility Superintendent stated he has added a designated trash pickup for the park on every Friday.

#### **Naming of City Owned Property**

Mayor Roseberry announced that there has been discussion regarding naming the Maintenance Facility after former resident Tom Turner. Mr. Turner served a big part in the design and overseeing the development of the Maintenance Facility. This will be presented at the November 3, 2014 business meeting for a vote.

#### **Project Status Report**

This item was tabled for a later date.

#### **Executive Session**

This item was canceled.

Respectfully Submitted,

Lauran S. Willis, CMC  
City Clerk